

BOARD OF EDUCATION

ORCHARD VIEW SCHOOLS

Muskegon, Michigan 49442

REGULAR BOARD MEETING

Orchard View Community Room

2310 Marquette Ave., Muskegon, MI 49442

June 16, 2025

6:30 p.m.

MINUTES

I. ROUTINE BUSINESS:

a. Call to Order

Meeting called to Order @ 6:30 p.m. by T. Joppie.

b. Roll Call

Members Present: T. Joppie, J. Taylor, C. Bankhead, L. Nelson, J. Eggeman, J. Wydeck

Members Absent: S. Horsly

c. Pledge of Allegiance

d. Consent Agenda Items

i. Modification/Approval of Agenda

- June 16, 2025 Regular Board Meeting

ii. Approval of the Minutes

- June 09, 2025 Committee of the Whole Work Session Meeting

iii. Report & Payment of Bills

- District Financials May, 2025
- Head Start Financials May, 2025

Motion to modify/approve all June 16, 2025 Regular Board Meeting Consent Agenda items, as presented:

Motion: C. Bankhead

Support: J. Eggeman

Carried: 6-0

e. Cardinal Pride

i. One Good Thing – Tom Hamilton

- Tom Hamilton, Assistant Superintendent, shared that today kicked off the first day of Summer School throughout the district. That went well. Also, we met with the Township and Road Commission. We can submit for the Safe Routes to Schools grant on Wednesday that would put sidewalks from on Sheridan down to Apple.
- Phil Wilkerson, OV High School principal, stated that they have 14 students participating in the biotech class and 18 students participating in the Sports training class. Things are off to a great start there.
- Heather MacDonald, Principal at Cardinal Elementary, went over some of the celebrations held at Cardinal during the last week of school. There were awards assemblies, a farmer's market, and a picnic. Some outdoor activities moved inside due to weather, but that didn't dampen the spirit. Many, many parents attended these events to honor their children.

ii. May Student of the Month

- Avelyn Cooper, Cardinal El. –Heather MacDonald/E'lyse Benson

f. Public Comment

Amy Anderson, 2042 Ironwood East Ct. Muskegon 49442

Amy would like to know the total amount that was paid to the school. Twenty-Seven years ago her 13 year old daughter started a fire of a portable classroom at Jolman. She said that she was notified in 2015 that it had been paid off, but they are still taking money out of her taxes. She also would like to know where the portable is.

II. PRESENTATIONS:

- a. Heather Lorenz-Babcock, Director of Finance, presented the 2024/2025 Budget Hearing @ 6:36 p.m.
- b. Heather Lorenz-Babcock, Director of Finance, went over the food service renewal contract from Chartwells.
- c. Jack Timmer, Facilities Director, went over the A-91 for additional costs with the stadium renovations. The additional cost is for stronger foundation footings for both the home and visitor's new retaining walls. Additional architectural fees are also included.
- d. Brandy Carey, Director of Community Education, and Jeremy Brown, Finance Supervisor, presented an A-91 for flooring in some preschool classrooms. This will be paid for through ISD funding after July 1st.
- e. Angela Prins, High School Counselor, shared some data regarding the FAFSA/Graduation requirement. Zero students were held from graduation due to our FAFSA policy. We do not want to exclude students from graduation due to this policy. We just want to encourage them to fill out the FAFSA paperwork. Orchard View received just over \$126,000 from the grant.

III. DISCUSSIONS:

- a. Student handbook amendments
 - i. Orchard View High School – Samantha Wilson/Phil WilkersonThe Board wanted a little time to further look into the no cell phone policy at the high school prior to approving their handbook. Mr. Hamilton asked that maybe we can trust in our administrators and teachers to work out any potential exceptions. There was some input from Mr. Wilkerson and from a student on the policy.

IV. POLICY:

- a. Policies – New/Revised/Replacement for Adoption – **Second Reading**
NEW = Policy that is mandated by the state which currently is not adopted.
REVISED = Policies which have changes to reflect new laws or district requests.
REPLACEMENT = Policies that replace current policies with significant revisions.

Policy	Volume 39-2	
0131.1	Bylaws and Policies	Revised
2266	Nondiscrimination on the Basis of Sex	
	in Education Programs or Activities	Revised
2340	Field and Other District-Sponsored Events	Revised
5320	Immunization	Revised
5330	Use of Medications	Revised
5330.01	Epinephrine Auto-Injectors	Revised
5350	Student Health, Well-Being, and Suicide Prevention	Revised
5460	Graduation Requirements	Revised
8320	Personnel Files	Revised
8510	Wellness	Revised

V. ACTION ITEMS:

- a. 2024/2025 June Budget Amendments
 - i. General Fund
 - ii. Community Education Fund
 - iii. Food Service Fund
 - iv. Technology Fund
 - v. Student Activity Fund

Motion to approve the Budget Amendments as presented:

Motion: C. Bankhead

Support: J. Eggeman

Carried: 6-0

- b. 2025/2026 Proposed Budgets
 - i. General Fund
 - ii. Community Education Fund
 - iii. Food Service Fund

- iv. Technology Fund
- v. Student Activity Fund

Motion to approve the Proposed Budgets and Budget Resolution as presented-remove \$209,871 from outgoing transfers.

Motion: J. Taylor Support: J. Eggeman Carried: 6-0

Board President will ask for a Roll Call Vote:

Ayes:

Nays:

Carried: 6-0

c. Food Service Contract

Motion to approve Food Service Contract as presented:

Motion: L. Nelson Support: C. Bankhead Carried: 6-0

d. A-91 Additional Cost Stadium Renovations

Motion to approve A-91 to OAK in the amount of \$201,485 for additional cost for stronger foundation footings for both the home and visitor's new retaining wall as presented:

Motion: J. Taylor Support: J. Eggeman Carried: 6-0

e. A-91 Carpet for Preschool Classrooms

Motion to approve A-91 to Tarkett. in the amount of \$\$68,936.33 for purchase of carpet for preschool classrooms as presented:

Motion: L. Nelson Support: J. Eggeman Carried: 6-0

f. June Personnel Change Spreadsheet

Motion to approve the staff changes per the June Personnel change spreadsheet as presented:

Motion: J. Taylor Support: L. Nelson Carried: 6-0

g. Student Handbooks and Amendments

i. Orchard View High School

Motion to approve Student Handbook and Amendments as presented:

Motion: C. Bankhead Support: J. Eggeman Carried: 6-0

h. Adopt Policies

Motion to approve policies as presented:

Motion: L. Nelson Support: J. Eggeman Carried: 6-0

VI. SUPERINTENDENT'S ITEMS:

- a. Tom shared that there is no Board Work Session in July. The Regular July meeting is July 21, 2025.
- b. Tom and Kayleigh will get together to set up a date for the staff cookout.
- c. The format of Red and Gray Night is yet to be determined based on how the construction of the stadium is going at that point.

VII. BOARD PRESIDENT'S ITEMS:

VIII. BOARD MEMBERS' ITEMS:

IX. ADJOURNMENT:

- a. Motion to adjourn

Motion to adjourn:

Motion: C. Bankhead Support: J. Taylor Carried: 6-0

Meeting adjourned at 7:31 p.m. by T. Joppie.