

**BOARD OF EDUCATION**  
**ORCHARD VIEW SCHOOLS**  
**Muskegon, Michigan 49442**

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**REGULAR BOARD MEETING**  
**Orchard View High School Community Room**  
**16 N. Quarterline Rd., Muskegon, MI 49442**  
**April 10, 2023**  
**6:30 p.m.**

**MINUTES**

**I. ROUTINE BUSINESS:**

- a. Call to Order  
*Meeting called to Order @ 6:30 p.m. by T. Joppie*
- b. Roll Call  
*Members Present: T. Joppie, J. Taylor, C. Bankhead, L. Nelson, S. Horsly, A. Brown, J. Eggeman*  
*Members Absent: none*
- c. Pledge of Allegiance
- d. Consent Agenda Items
  - i. Modification/Approval of Agenda
    - April 10, 2023 Regular Board Meeting
  - ii. Approval of the Minutes
    - March 20, 2023 Regular Board Meeting
    - March 20, 2023 Closed Session
  - iii. Report & Payment of Bills
    - District Financials March, 2023
    - Head Start Financials March, 2023*Motion to modify/approve all April 10, 2023 Regular Board Meeting Consent Agenda items, as presented:*  
*Motion: C. Bankhead                      Support: L. Nelson                      Carried: 7-0*
- e. Public Comment – none

**II. CARDINAL PRIDE/COMMUNICATIONS:**

- a. One Good Thing – Jim Nielsen
  - OVHS FIRST Robotics – Mr. Wilson, Mrs. Wilson, and Mr. Rogers are the coaches of the Robotics Team at OVHS. The team and their coaches brought their robot that they built to the meeting and did a demo. Mr. Wilson shared that this is the first time Orchard View has had a team that entered into the State Competition. The team won a rookie all star award. There are twelve matches that you compete in and you are in a three team alliance when competing. The object of the competition is to pick up as many cones or cubes as possible. The first 15 seconds is autonomous. Ours was consistently autonomous. Driving the robot was a little more difficult than they thought it would be. They have 2 seniors that will be graduating. The Middle School has a team as well and the High School team is planning to partner with them. Financial sponsors would be very welcomed for the future.
  - Heather MacDonald, Cardinal Elementary – Mr. Wilson and his class also have made Gaga pits at Cardinal and the kids love them.
  - Josh Smith, OVMS – The Middle School has recently received two grants. Jen Jenkins received a grant to promote food literacy through hydroponic growing. Lilyana Dyuck and Cassie Nastase received a grant to run some after school groups to support mental health.
  - Beth Ackley, OVEE – Kindergarten Round Up is coming up next Monday, April 17, 2023. They have a scavenger hunt planned. There are two time offerings- 2:30-3:30 and 5:30-6:30. Staff is participating and students can sign a pledge.

- Brandy Carey, Community Education – Last year, Brandy and a few others met with people from the Men’s Rescue Mission because they wanted to partner with the Men’s Rescue Mission. Orchard View Community Education is now their educational component.
  - Samantha Wilson, OVHS – Two teachers applied for grants. Mrs. Hawks received monies for Kitchen Aide Mixers. Mr. Cole applied for a grant to send 40 kids to the Henry Ford Museum and Greenfield Village.
  - Cathy Cantu, Director of Innovative Programs and Community Partnerships – The High School hosted an agricultural career fair and had 198 juniors and seniors visit a host of different entities. She heard repeated praise for our students for being very polite and engaged.
- b. March Student of the Month
- Sophia Dickerson, OVEE – Beth Ackley/Ron Gates-unable to attend
- c. April Student of the Month
- Undray Williams, Community Education – Brandy Carey
  - Karey Webb, OVEE – Beth Ackley/Ron Gates
  - Xavier Hernandez, Cardinal El. – Heather MacDonald/E’lyse Benson
  - Hayden Mancilla, OVMS – Joshua Smith/Michael Dodge
  - Carina Nuñez, OVHS – Samantha Wilson/Zach Fricke

### III. PRESENTATIONS:

- a. Earl Schaub and Jack Timmer gave a lighting update. The High School lighting is obsolete. No parts are available through any service providers that we’ve checked with. We could maybe do a section and then use those parts to support the old section, but that’s a band aid and will only last for a while OR we could just redo the entire system. It could cost up to \$500,000. We will need wiring, switches, relays, components, control boxes, etc. So far, the other buildings are ok. This came about a few months ago when WIRTZ Electric couldn’t get lighting in a part of the building that did not have lights. Zylstra has been good at getting us parts from other districts so far, but can no longer get them.
- b. Heather Lorenz-Babcock explained the budget amendments to the General Fund, Food Service, Student Activity, Community Education, and Technology Fun.
- c. Jim Nielsen talked about the Resolution for MAISD Biennial Election. The ISD has 2 Board seats open. One current board member has indicated a desire to run for another term. We will make a recommendation on who we support as our delegate. Board members should look over the Resolution and let us know if you have any questions.
- d. Heather Lorenz-Babcock discussed the need for travel software upgrade at Community Education. The travel database is outdated. In 15 months, their platform will no longer be supported. We need to update to a Cloud based software database. They’ll take the records from our current database and upload them into the new system. This is no budget change. It comes from travel funds.
- e. Heather Lorenz-Babcock shared information regarding a Cybersecurity Software Purchase. Kyle and David have been looking at some security options. This will send some phishing e-mails to students and staff. There is also a PD component. It can be put on our website for the entire community to use. This would come from the tech and security funds.

### IV. CLOSED SESSION:

*Motion to move into Closed Session for Negotiations Update @ 7:35 p.m.*

*Motion: J. Taylor Support: C. Bankhead*

*Board President asked for a Roll Call Vote:*

*Ayes: J. Taylor, C. Bankhead, L. Nelson, S. Horsly, A. Brown, J. Eggeman, T. Joppie*

*Nays: none*

*Motion to move into Closed Session passed by a 7-0 vote*

- a. Negotiations Update

*Motion to move into an Open Session*

*Motion: L. Nelson Support: J. Eggeman*

*Board President asked for a Roll Call vote:*

*Ayes: J. Eggeman, A. Brown, S. Horsly, L. Nelson, C. Bankhead, J. Taylor, T. Joppie*

*Nays: none*

*Motion to move into Open Session passes by a 7-0 vote*

*Resumed Open Session at 8:28 p.m.*

**V. ACTION ITEMS:**

a. Budget Amendments

*Motion to approve the Budget Amendments as presented:*

*Motion: J. Taylor Support: L. Nelson Carried: 7-0*

b. April Personnel Change Spreadsheet

*Motion to approve the staff changes per the April Personnel change spreadsheet as presented:*

*Motion: C. Bankhead Support: J. Taylor Carried: 7-0*

c. Board Stipend

*Motion to approve the Board Stipend as \$1,000 to be paid half in June and half in December*

*Motion: L. Nelson Support: C. Bankhead Carried: 7-0*

d. A-91T for Travel software

*Motion to approve the Community Education A91-T payable to Connectable in the amount of \$27,900 for the purchase of updated Travel software as presented.*

*Motion: L. Nelson Support: A. Brown Carried: 7-0*

e. A-91T for Cybersecurity

*Motion to approve the Technology A91-T payable to Knowbe4 in the amount of \$16,336.50 for the purchase of cybersecurity software as presented.*

*Motion: J. Taylor Support: A. Brown Carried: 7-0*

**VII. SUPERINTENDENT'S ITEMS:**

a. We will need to set a policy meeting date after J. Nielsen and G. Beaulieux get their training with Neola.

b. OVHS Graduation – Sunday, May 21, 2023 @ 2:00 p.m.

c. Adult Education Graduation – Thursday, June 8, 2023 @ 6:00 p.m.

d. Last day of school – Friday, June 9, 2023

**VIII. BOARD PRESIDENT'S ITEMS:**

*T. Joppie had a middle school sports related question and a question about the soccer scoreboard.*

**IX. BOARD MEMBERS' ITEMS:**

**X. ADJOURNMENT:**

*Motion to adjourn:*

*Motion: C. Bankhead Support: L. Nelson Carried: 7-0*

*Meeting adjourned at 8:35 p.m. by T. Joppie.*