

**ORCHARD VIEW SCHOOLS
BOARD OF EDUCATION**

Orchard View High School, 16 N. Quarterline Rd., Muskegon, MI 49442

**MINUTES • WORKING SESSION
COMMITTEE OF THE WHOLE
May 09, 2022 @ 6:30 p.m.**

I. ROUTINE BUSINESS:

- a. Call to Order

Meeting called to Order @ 6:30 p.m. by President, T. Joppie

- b. Roll Call

Members Present: J. Hallberg, J. Taylor, L. Nelson, C. Bankhead, S. Horsly, R. Creed and T. Joppie

Members Absent: None

- c. Consent Agenda Items

- i. Modification/Approval of Agendas

- May 09, 2022 Committee of Whole Work Session Meeting

- ii. Approval of the Minutes

- April 18, 2022 Regular Board Meeting
- April 18, 2022 Closed Session Meeting

Motion to modify/approve all May 09, 2022 Committee of the Whole Meeting Consent Agenda items, as presented:

Motion: J. Hallberg

Support: C. Bankhead

Carried: 7-0

- d. Public Comment - None

II. PRESENTATIONS:

- a. Heather MacDonald and E'lyse Benson provided the Board of Education with an update from Cardinal Elementary for the 2021/2022 school year. Mrs. MacDonald and Mrs. Benson highlighted the 2021/2022 school initiatives, which included the Tier 1 SEL programs, DLT and the shift to standards based grading. They provided a video showcasing their CNN (Cardinal News Network), a presentation for their Kindness Club with 109 active student participants, and the Peer to Peer program. The Principals explained the areas of professional development they have identified for next year and ended the presentation with a short video of student's testimonials for teacher appreciation.
- b. Brandy Carey Community Education Director began the Adult Education Program update by stating that the Adult Ed Program is currently staffed with 12 individuals vs. 19 staff at the beginning of the school year. Brandy stated they are in the process of interviewing new leadership for the program and the new leader will determine what the staffing needs are moving forward.
- c. Brandy Carey stated there is a federal mandated Head Start wage increase and would like the board to approve.
- d. Brandy Carey provided an A-91 to purchase new flooring for three child care classrooms in the amount of \$22,280.85

III. DISCUSSION:

- a. Board Treasurer, Leslie Nelson stated that she attended the MAISD Budget Review Meeting via Zoom on April 26, 2022. She stated that the ISD Budget passed with a vote of 12 – 1. She stated that this was Dr. Severson's last meeting and he asked that all districts focus on the mental health of the students, staff and community in the future.
- b. Superintendent Nielsen proposed an idea to add a new administrative position Transportation/Maintenance Director to lay a foundation for the future. He explained that Mr. Timmer would retain his duties in overseeing energy and sinking fund responsibilities.

- c. Mr. Nielsen explained that we will possibly have two teachers that will be recommended for nonrenewal at the end of the school year. Mr. Nielsen will keep the board updated on this matter.
- d. **Policy Volume 36, No. 2**
Policies – New/Revised/Replacement for Adoption Superintendent, J. Nielsen
discussed the policies below:
NEW = Policy that is mandated by the state which currently is not adopted.
REVISED = Policies which have changes to reflect new laws or district requests.
REPLACEMENT = Policies that replace current policies with significant revisions.

1616	Staff Dress and Grooming	New
3216	Staff Dress and Grooming	Revised
4216	Support Staff Dress and Grooming	Revised
5511	Student Dress and Grooming	Revised
6110	Grant Funds	Revised
6114	Cost Principles – Spending Federal Funds	Revised
6320	Purchasing	Revised
6325	Procurement – Federal Grants/Funds	Revised

IV. ACTION ITEMS:

- a. MAISD Budget Resolution
Motion to approve the MAISD proposed Budget as presented:
Motion: J. Taylor Support: L. Jolman
Board President asked for a Roll Call Vote:
Ayes: J. Hallberg, J. Taylor, L. Nelson, C. Bankhead, S. Horsly, R. Creed and T. Joppie
Nays: None
Motion carried with a 7-0 vote.
- b. Head Start Wage Increase
Motion to approve the wage increase for Head Start staff as presented:
Motion: J. Hallberg Support: C. Bankhead Carried: 7-0
- c. A-91 Community Education flooring purchase
Motion to approve the Community Education A-91 for the purchase of flooring from Lakeshore Carpet One in the amount of \$ 22,280.85 as presented:
Motion: C. Bankhead Support: L. Nelson Carried: 7-0

V. SUPERINTENDENT’S ITEMS:

- a. Graduation dates
- b. Staff retirement party, Thursday, June 2, 2022 4:30 p.m.
- c. MLK breakfast June 10, 2022 @ 7:30 a.m.
- d. Miss Michigan Scholarship Pageant June 16-18, 2022

VI. BOARD PRESIDENT’S ITEMS:

- a. Happy Mother’s Day to all the Moms that are here tonight.

VII. BOARD MEMBERS’ ITEMS:

- a. Board Secretary, J. Taylor expressed her concerns about the bus pick up and drop off area at Cardinal Elementary. Janet states she feels it is dangerous and wishes they could come up with a better/safer solution.

VIII. ADJOURNMENT:

Motion to adjourn

Motion to adjourn:

Motion: J. Hallberg

Support: C. Bankhead

carried: 7-0

Meeting adjourned at 7:57 p.m. by President, T. Joppie.