

**ORCHARD VIEW SCHOOLS
BOARD OF EDUCATION**

Orchard View Cardinal Elementary – Collab Lab
2310 Marquette Ave.
Muskegon, Michigan 49442

MINUTES AGENDA • COMMITTEE OF THE WHOLE WORK SESSION

June 09, 2025 @ 6:30 p.m.

I. ROUTINE BUSINESS:

a. Call to Order

Meeting called to Order @ 6:30 p.m. by T. Joppie.

b. Roll Call

Members Present: T. Joppie, J. Taylor, C. Bankhead, L. Nelson, S. Horsly

Members Absent: J. Eggeman, J. Wydeck arrived at 6:31 p.m.

c. Consent agenda items

i. Modification/Approval of Agenda

- June 09, 2025 Committee of the Whole Work Session

ii. Approval of the Minutes

- May 19, 2025 Regular Board Meeting

Motion to modify/approve all June 09, 2025 Work Session Agenda items, as presented:

Motion: C. Bankhead

Support: J. Taylor

Carried: 6-0

d. Public Comment

Matt VanderVelde, 602 Flemen, Muskegon, MI 49445

Matt teaches at the high school and would like to address the Board regarding the complete cell phone ban and the negative impact it has had on Matt's yearbook class this year. He has one 2017 digital camera for his class to use and the quality of the photos is nowhere near the quality of cell phone photos. On a cell phone, any student can also go directly to the Jostens app and upload the photo. From the camera, Matt has to place the SD card into the classroom teacher computer and then he has to upload to Jostens. There were also some issues created in the theater class, but they were able to work around those. For band, Mr. Merchant has had to go back to using dots on sheets whereas that seems like a step back from having the drills on phones as they were in most recent years.

II. PRESENTATIONS:

- Leroy Hackley, Athletic Director, gave an update on Orchard View Athletics. He stated that it has been a strange year. The spring weather was dismal. Leroy shared a list of student athletes who received individual post season awards. He said there were over 40 kids at football conditioning today. Coach James has done a great job with the football team. Boys volleyball is coming on next year in the spring. We may not do it, depending on interest. Competitive Cheer may be carrying over to the high school. We need to find a place to practice, find equipment, and find a coach. We are also getting closer and closer to doing flag football. There is a possibility we could do a co-op for some sports. He's not sure about being in the football stadium for Red and Gray Night. We need to look at getting a 7-10 passenger van for athletics.*
- Jim Nielsen, Superintendent, went over the MHSAA Membership Resolution. This allows us to participate in MHSAA state level tournaments and also provides our athletics with a structured framework and resources.*
- Jim Nielsen, Superintendent, discussed the School Resource Officer/MTPD funding that has been proposed to take us through 2028-2029. The contract commits Orchard View to paying*

- a larger percentage of the School Resource Officer wages and benefits. Jim also introduced Patrick VanDommelen, MTPD Chief, who was in attendance at tonight's meeting.
- d. Earl Schaub presented an A-91 for a bus software management program. This would include tablets for all buses and give parents notifications for when the bus will be at the stop. If there is a sub driver on a bus, it also helps with driving by giving specific turns and route information. It will be paid for out of tech and security and at risk funds after July first. There is an annual fee of \$13,500.
 - e. Tom Hamilton, Assistant Superintendent, discussed our Summer Acceleration program. Last year, we funded four K-12 schools through the OST program. This year we'll run the same program for about 100 kids at each Cardinal and OVEE and 50-75 kids at OVMS and OVHS. The program runs 6 weeks, 4 days a week, 4 hours a day. We will supplement with 31a funds. It's considered childcare and Shanda Willea has been very helpful with our licensing for such. Food is funded through Kayleigh's program.
 - f. Jim Nielsen, Superintendent, and Gretchen Beauleaux, Executive Services Assistant, reviewed schools of choice numbers and lottery procedures for 25-26. We can prioritize kiddos who came to OV for preschool and those who have siblings who currently attend. We may conduct a lottery at the kindergarten level in two parts.
 - g. Brandy Carey, Community Education Director, proposed a Head Start/Great Start wage increase. The ISD has built into their budget a 3% increase. Great Start would come from the base grant. Head Start would come from the ISD. Great Start budget will not increase to cover this cost, but they do have the funding available.
 - h. Jim Nielsen, Superintendent, presented options for an administrative wage increase. Administrative contracts come to an end on June 30th. Proposals were listed for 3%, 4%, and 5%. Two administrators could get bumped up an additional amount.
 - i. Jack Timmer, Facilities Director, discussed our current situation with the stadium renovations. He and Earl are concerned that OAK says this could delay the project. We have two issues: 1) We need to have asphalt milling on the track. We discussed that previously and that will cost \$60,000.
2) The current foundation on the retaining wall on the home and visitor's side need to be addressed. \$145,000 was the cost about 3 weeks ago. The current foundation is not below frost level and can't sustain the weight of the wall.
We basically have two options. Option 1: Same as we originally bid out, but with new footings, 8 foot walkway, Additional cost \$209,000. We'd have to have a Board vote because it's now over contingency. Option 2: Keeps the height of the retaining wall, new footings, keep 5 foot walkway, Additional cost \$50,000.

III. DISCUSSIONS:

- a. Student handbook amendments
 - i. OV Early Elementary –Megan Johnson/Lisa Brown
 - ii. Cardinal Elementary – Heather MacDonald/E'Lyse Benson
 - iii. Orchard View Middle School – Joshua Smith/Chris Norkus
 - iv. Orchard View High School – Samantha Wilson/Phil Wilkerson
 - v. Early Childhood Program – Shanda Willea/Brandy Carey
 - vi. Innovative Learning Center – Nick Kunnen/Brandy Carey

Mr. Nielsen, Superintendent, asked the Board if they had any questions/concerns related to the student handbooks that were shared with them in the Board Packet. The Board would like to hold off on approving the OVHS handbook with the idea of further exploring tonight's public comment.

IV. POLICY:

- a. Policies – New/Revised/Replacement for Adoption – **First Reading** – T. Joppie discussed the first reading of the policies below:
 - NEW** = Policy that is mandated by the state which currently is not adopted.
 - REVISED** = Policies which have changes to reflect new laws or district requests.
 - REPLACEMENT** = Policies that replace current policies with significant revisions.

| Policy | Volume 39-2 | |
|---------------|--|---------|
| 0131.1 | Bylaws and Policies | Revised |
| 2266 | Nondiscrimination on the Basis of Sex in Education Programs or Activities | Revised |
| 2340 | Field and Other District-Sponsored Events | Revised |
| 5320 | Immunization | Revised |
| 5330 | Use of Medications | Revised |
| 5330.01 | Epinephrine Auto-Injectors | Revised |
| 5350 | Student Health, Well-Being, and Suicide Prevention | Revised |
| 5460 | Graduation Requirements | Revised |
| 8320 | Personnel Files | Revised |
| 8510 | Wellness | Revised |

V. ACTION ITEMS:

a. MHSAA Membership Resolution

Motion to approve MHSAA Membership Resolution as presented:

Motion: L. Nelson Support: C. Bankhead

Board President will ask for a Roll Call Vote:

Ayes: J. Taylor, C. Bankhead, L. Nelson, S. Horsly, J. Wydeck, T. Joppie

Nays: none

Carried: 6-0

b. School Resource Officer/MTPD Funding

Motion to approve Proposed School Resource Officer/MTPD Funding request:

Motion: J. Taylor Support: C. Bankhead Carried: 6-0

c. A-91 Bus Software Management Program

Motion to approve A-91 to Tyler Technologies in the amount of \$60,073.00 for the bus software management program as presented:

Motion: L. Nelson Support: J. Taylor Carried: 6-0

d. Head Start/Great Start Wage

Motion to approve the Head Start/Great Start wage increase as presented:

Motion: J. Taylor Support: C. Bankhead Carried: 6-0

e. Administrative Wage Increase

Motion to approve the Administrative wage increase of 3% as presented, and other 2 employees as listed:

Motion: L. Nelson Support: T. Joppie Carried: 6-0

f. Student handbook amendments

i. OV Early Elementary

ii. Cardinal Elementary

iii. Orchard View Middle School

iv. Orchard View High School

v. Early Childhood Program

vi. Innovative Learning Center

Motion to approve Student Handbooks and Amendments as presented, except table OVHS:

Motion: J. Taylor Support: L. Nelson Carried: 6-0

VI. CLOSED SESSION

Motion to move into Closed Session for a negotiations update @ 8:31 p.m.

Motion: J. Taylor Support: C. Bankhead

Board President asked for a Roll Call Vote:

Ayes: J. Wydeck, S. Horsly, L. Nelson, C. Bankhead, J. Taylor, T. Joppie
Nays: none
Motion to move into Closed Session passed by a 6-0 vote.

a. Negotiations Update

Motion to move into Open Session

Motion: L. Nelson Support: J. Taylor

Board President will ask for a Roll Call Vote:

Ayes: J. Taylor, C. Bankhead, L. Nelson, S. Horsly, J. Wydeck, T. Joppie

Nays: none

Motion to move into Open Session passed by a 6-0 vote

Resumed Open Session at 9:09 p.m.

VII. SUPERINTENDENT'S ITEMS:

- a. A Budget Hearing will be held on June 16, 2025, @ 6:35 p.m.
- b. Paul Gilbert has asked if he could come to gather audit information from the Board at 6 p.m. on August 11, 2025, prior to the August Work Session.
- c. Just a reminder that Jim will be at AVID training next week.

VIII. BOARD PRESIDENT'S ITEMS:

None

IX. BOARD MEMBERS' ITEMS:

None

X. ADJOURNMENT:

Motion to adjourn

Motion to adjourn:

Motion: J. Taylor Support: C. Bankhead Carried: 6-0

Meeting adjourned at 9:14 p.m. by T. Joppie.